

Guideline for Distance Student to fill online Exam Form

Step 1: Go to JMI Distance Student page. First click on 'Register Now' to register yourself.

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Step 2: In the step you have to choose Distance Student as per your requirement. And put Login ID (as per your choice), Mobile no. & password (as per your choice).

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Then you will receive activation link and activation code on your registered E-Mail id. Go to your email and activate your account.

After a successful activation you will get the message, **Success! Registration Success.**

Step 3: Now go to JMI Distance Student page or Login page and put your Login ID & Passwordfor login. After login you will get a dashboard.

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Step 4: After login you will get a dashboard. After that You can click on Student data Menu.

Step 5: Please fill the required details and then click 'Save & Continue'...

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	Upload Photo	Upload Signature
	Note: You can proceed forward only after uploading your photograph and signature and cont	irming the declaration provided above.

Step 6: Upload Photo and Signature here then Click on "Save and Continue".

Step 7: Now please check all the field which you have already fill up then check the 'Confirmthe above' and click button 'Confirm and submit' for make Payment. Then you will get the 'Payment' button. Now click 'Payment' to pay fees. Now you get Exam Form Payment details, check all field and click button 'Pay Now & Submit Application!'

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Step 8: Then you will get online payment gateway, here you can pay through Credit/Debit card or Net Banking.

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